



City and County of Swansea

Minutes of the **Appeals & Awards Committee**

Remotely via Microsoft Teams

Thursday, 9 September 2021 at 9.30 am

Present: Councillor D W W Thomas (Chair) Presided

Councillor(s)

J A Hale

Councillor(s)

J W Jones

Councillor(s)

H M Morris

Officer(s)

Adrian Chard

Strategic Human Resources and Organisational
Development Manager

Wyn Mathews

Principal Human Resources Officer

Samantha Woon

Democratic Services Officer

Also Present:

Louise Price – Independent External Legal Advisor

Apologies for Absence

Councillor(s): J E Burtonshaw and J P Curtice

7 **Disclosures of Personal and Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

8 **Minutes.**

Resolved that the minutes of the Appeals and Awards Committee held on 26 May, 2021, be signed and approved as a correct record.

9 **Exclusion of the Public.**

The Committee was requested to exclude the public from the meeting during consideration of the item(s) of business identified in its recommendation(s) to the report on the grounds that it/they involve(s) the disclosure of exempt information as set out in the exclusion paragraph of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, relevant to the item(s) of business set out in the report.

The Committee considered the Public Interest Test in deciding whether to exclude the public from the meeting for the items of business where the Public Interest Test was relevant as set out in the report.

Resolved that the public be excluded for the following items on the agenda.

(Closed Session)

10 Grievance Hearing.

Adrian Chard, Strategic Human Resources & Organisational Development Manager presented the Committee with a report into grievance. A written representation was provided within the report from the Officer concerned.

The Committee received verbal representations from the Officer concerned.

Resolved that: -

- 1) The matter be referred to a Designated Independent Person (DIP) in order that an investigation can be undertaken into the allegations made by the complainant;
- 2) During the period of the investigation, formal suspension would not take place subject to a satisfactory risk assessment being undertaken to ensure that the interests of both parties are protected.

The meeting ended at 10.20 am

Chair